

Missed Appointment / No-Show Policy

To ensure that all patients receive timely access to care and to respect the time of our providers, we have implemented the following missed appointment policy:

No-Show Fee:

If a patient fails to show up for a scheduled appointment **without providing advance notice**, a **\$150.00 no-show fee** will be charged to the patient's account.

Notice Requirement:

To avoid the fee, we require **at least 48 hours' notice** for cancellations or rescheduling of appointments. This allows us the opportunity to offer the appointment time to another patient in need.

How to Notify Us:

You may cancel or reschedule an appointment by:

- Calling our office directly
- Using our patient portal (if available)
- Emailing us at [insert email address]

Fee Responsibility:

Please note that the no-show fee is **not covered by insurance** and must be paid in full before future appointments can be scheduled.

We appreciate your understanding and cooperation.